

Silver Lake Forest Reserve Association

Adoption of Policy Process

POLICY RESOLUTION 008

Purpose: Disclosure of process used in the creation of a policies, procedures, or rules to promote continuity and consistency of Association decision-making and routine governance.

Policy: The following process and procedure shall be used in the adoption or establishment of a policy.

The adoption of any policy shall be performed only at a meeting of the Board of Directors which is open to all members to observe.

The Board shall consider the following criteria when adopting or amending a policy, procedure, or rule:

- Reasonableness and necessity or importance of the matter;
- Equal treatment: the effect of the policy does not create separate groups of members or apply to certain individual members or groups of members in a disparate or unfair fashion (unequal treatment);
- Clear and unambiguous;
- Reasonably relates to the preservation, protection, and enhancement of the Association, its physical property and property values;
- Consistent with (i) the Governing Documents; (ii) applicable federal and state laws; (iii) local laws and ordinances;
- Adoption requires an affirmative vote of the majority of the Board members in attendance at the meeting.

Any policy, procedure, or rule shall be shall become effective fifteen (15) days after written notice is sent via U.S. Post to each member of its adoption.